

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES**



**EXTERNAL MEETING REPORT FORM**

<b>Date of Meeting</b>	May 22, 2014
<b>Type of Meeting</b>	<input checked="" type="checkbox"/> Community Meeting or Event <input type="checkbox"/> Advisory Neighborhood Commission Meeting or Event <input type="checkbox"/> Business Community Meeting or Event
<b>Topic</b>	<b>Kalorama Park Drainage, Erosion &amp; Landscaping Improvement Project</b>
<b>Location</b>	<b>Kalorama Park Rec Center, 1875 Columbia Rd NW, Washington, DC 20009</b>
<b>DGS &amp; DPR Attendees</b> <i>By name</i>	<b>Dr. Sharia Shanklin (Acting Director of DPR)</b> <b>June Locker (Deputy Director of Capital Construction Services, DGS)</b> <b>Kenny Diggs (Director of Government Affairs &amp; Communications, DGS)</b> <b>Brent Sisco (Community Planner &amp; Landscape Architect, DPR)</b> <b>Shahrokh Ghahramani (Project Manager, DGS)</b>
<b># of Attendees</b>	<b>20</b>
<b>Notable Attendees</b> <i>e.g. Council staff, businesses, etc.</i>	N/A
<b>Brief Summary</b> <i>No more than 2 or 3 sentences</i>	<p><b>1. Welcome and Introduction</b></p> <p>DGS's Director of Government Affairs &amp; Communications Division Mr. Kenny Diggs started the meeting by thanking everyone's attendance and introduced DPR, DGS and Design Team. Attached presentation was reviewed.</p> <p><b>2. Design Process</b></p> <p>Following items were discussed:</p> <ul style="list-style-type: none"> <li>a. Project Timeline</li> <li>b. Design team has started the preliminary surveys and will complete the preliminary studies by mid-June.</li> </ul>

- c. Design team to prepare recommendation which will be reflected on 50% drawings between mid-June to mid-July and share with the community in mid-July.
- d. Once 50% drawings are confirmed with the community, Design team to further develop the drawings to 100% and present it to the community in August.
- e. DGS/DPR to start procurement of General Contractor in end of July, early August.
- f. Construction to start in September.

**3. Community Concerns:**

a. Trees:

Community expressed concerns about health of some the existing trees on site and asked DGS/DPR and the Design Team to review and resolve the issue as soon as possible (perhaps during the design phase of the project and prior to start of the construction).

b. Project Management:

Some community members expressed concerns on how this project will be managed and making sure that the trust needs to be built. DGS/DPR team assured the community that the DGS/DPR and the Design Team are committed to insure this project is completed on timely manner and quality control will be in place.

c. Project Communication:

Community requested project manager to be identified and project updates to be provided to the community on timely manner.

d. Funding:

Community voiced their concern in regards to available funding for this project. DGS/DPR assured that funding allocation is in progress and is available for this project.

e. Permeable Paving

Community stated that there are indications that majority of the erosion issue starts from the plaza area and whether there will be a possibility address that issue with permeable paving. DGS/DPR team stated that they will look into the issue and wither that could be addressed at this phase. Additionally, a community member

	<p>stated that DDOE has confirmed there might be some funding/grants available to address the issue. DGS/DPR to meet with DDOE and confirm the program and funding availability.</p>
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